How can I Apply?

*Am I **eligible**?*
In principle the programme is open to internal and external participants belonging to the countries of L13 Cambodia, Myanmar, Mongolia, Vietnam, Laos. Indonesia, Malaysia, Thailand, China
In addition participants from Sri Lanka, India, Maldives, Philippines, North Korea are considered if belonging to the partnership.

Are to be considered Internal participants (**Target Group** 1) the candidates belonging to the listed partner Universities and are considered external participants (**Target Group 2** and 3) participants belonging to associate partners and to the civil society.

*How many kind of **grants** are available?*
There are many combinations depending on the length and target groups, and **5 different types of scholarships**. As external you can apply as *Master*, *PhD* and *Post doc* Researcher. As *Target Group 1* you can apply also as *Undergraduate* or *Staff*.

Could you tell me how can I register?
*Where can I download the **Application Form**?*
The form is not to be downloaded, you must complete the online form at http://one-more-step.eu/en/How-to-Apply/Submit-your-application / and upload your CV and requested documents.

*May I use Asian **fonts**? The form must be filled with Latin characters (western fonts)*

*My **citizenship** is not listed in the form.*
It means you are not eligible for OMS.

*Is there any threshold of **English** exam?*
The required level of English is set in the *Academic offer* of each institution see each partner page (section Partner http://one-more-step.eu/en/).
You may be tested by the home and host university.

*What Is the **Pick password**?*
It is a password you may decide and use to enter and modify you application till the final deadline.

*My **Home University** is not listed.*
It means you have to add it filling the space in **Other** and you must apply as TG2 or TG3.

*What should I write in "**Contact details** of advisor/coordinator " do you mean the Academic or Administrative Coordinator in my home university?*
We already know the names of Coordinators, also published on line. What is asked for in the Application form on line is the name of the person you are in contact for the project: it could be one of Coordinators you find on line, or a different University advisor.

Applicant status Is your position at present

Target Group there are 3 main different target groups please refer to the former question *Am I eligible?* for more details at http://one-more-step.eu/en/How-to-Apply/To-be-eligible/

Type of Scholarship requested,
corresponds to the kind of mobility you are looking for

*How to fill **Scholarship duration** (months) ?*
The length of the mobility must correspond to the scholarship offer for the call available in http://one-more-step.eu/en/Mobility-Programme/General-scholarships-distribution/

*Motivation and impact on **sustainable development***

The answer to the QUESTION "What is the **sustainable development relevance**/component of your mobility?" is an abstract of the contents of your Motivation letter: you have 200 characters available.

*What **Fields of study** should I indicate?*
There is a pop down menu with 16 options: you must choose the most suitable among them, also referring to the Academic offer of the hosting institution and/or the main title including the one of your interest in the Table on line http://one-more-step.eu/en/upload/Mobility/Study%20fields.GIF

*Who must write the **Letter of Reference** ? the Professor who supervised my previous study or the Coordinator in my home university?*
The Letter of Reference should be issued by any professor who knows you well; the higher level, the better.

*What are the **Documents** to be uploaded?*
Different documents are requested, based on the kind of scholarship you are applying for.
All the required documents are listed In Selection process and Criteria at http://one-more-step.eu/en/Mobility-Programme/Selection-process-and-criteria/

How can I Apply?

CV Europass is a special European template for your Curriculum Vitae.

Transcript of record, is a certification issued by your University stating your Academic career: years of study; courses taken and marks obtained.

The Letter of motivation
one page A4 in English will focus on two questions:

- How does the Erasmus Mundus mobility contribute to your personal and professional development?

- How should/could your mobility contribute to the sustainable development of your Home country from the cultural, social and economic perspectives?

The Letter of Reference or L. of recommendation
This Letter should be issued by any professor or responsible referent who knows you well; the higher level, the better.

Letter of support Invitation from the Supervisor of the hosting University

Learning Agreement
is a document identifying the courses you plan to follow at the hosting institutions.

It must be consistent with your profile and comply with the Academic offer at the chosen host Institutions. It must be filled with the support of the home and host academic supervisors, to avoid the risk your academic activity abroad is not recognized when you return back home.

You can download the template at http://one-more-step.eu/en/upload/Mobility/Learning%20Agreement.doc

DOCUMENTS TO BE UPLOADED

Undergraduate and Master BA/MA

1. ***CV*** *+ Transcripts of records or diplomas + language certification*.
    Language skills, should comply to the requirements of the host institution and / or programme
2. The ***letter of motivation***
    one page A4 in English
3. ***Letters of recommendation***
    are not needed for BA/MA
4. Copy *of **Passport**,* to be uploaded in jpg or Pdf
    If you do not have any passport yet you can upload any other Identification document (with name and surname and a picture where we can understand who you are)

5. ***Learning Agreement***
    must be filled with the support of your home and host academic supervisors

A revised Learning agreements for exchange BA / MA will be compulsory requested before the mobility will take place.

PhD and Post-doc

1. **CV** including language certificates, academic titles and publications
2. The ***Letter of motivation*** as above
3. The ***Letters of recommendation***
4. ***Letter of support*** Invitation from the Supervisor of the hosting University
5. *Copy of **Passport**,* as above
6. ***Project proposal (***study/ research programme)

The formal acceptance of the Study / Research programme from a Doctoral school and/or research supervisor at the hosting institution may be requested for PhD and Post-doc candidates.

Academic staff

1   **CV**   stating language skills and including Teaching and/or working experience
2   ***Letter of motivation*** as above
3   ***Letter of acceptance***   must include a detailed *Work or research plan* with the endorsement of the hosting institution and the invitation to the Host University in case the candidate is selected
4   Copy of the Passport, as above

PLEASE BE INFORMED
If any of these documents is missing in your application it will be considered as incomplete and will not be eligible for the selection process.

ONE MORE STEP

Project goals and outlines

The project ONE MORE STEP aims at promoting sustainable development policies in L13 Countries by investing in human capital through academic mobility.

OMS aims at rooting its sustainability on advanced education and training , enhanced research, business related actions,
- valorizing human resources and skills
- fostering local development with reduced environmental footprint
- merging science based actions and traditional knowledge,
- promoting deeper relationships with the scientific, economic and industrial components and the social foundations of the countries involved .

By promoting sustainable technological development and transfer OMS will also provide expertise and tools to stakeholders and policy makers to respond to social needs, to close gender and social differences, to cope with brain-drain issues and encourage a less fragmented approach to global and local development.

Relevant collaborations trustfulness, accountability and reliable relations, beside promoting reciprocal understanding and trust, have so far demonstrated to be the most relevant asset to future collaborations, by providing vision and the willingness to work together to solve common problems looking for further funding opportunities and bringing the partnership ONE MORE STEP ahead.

PARTNERS

University of Trento	**Italy**
University of Innsbruck	Austria
U- of Chemical technology and Metallurgy	Bulgaria
University of Eastern Finland	Finland
Technical University of Dresden	Germany
Warsaw School of Economics	Poland
Universidade do Minho	Portugal
University of Murcia	Spain
University of Oviedo	Spain
UMMalang	Indonesia
National University of Laos	Laos
Universiti Sains Malaisia	Malaysia
Mongolian U- of Science and Technology	Mongolia
National University of Mongolia	Mongolia
Jilin University	PR China
Sun Yat Sen University	PR China
Shanghai University	PR China
Burapha University	Thailand
Chulalongkorn University	Thailand
Asian Institute of Technology	Thailand
Hanoi University of Science and Technology	Vietnam
University of Transport and Communication	Vietnam
Vietnam National University HCMCity	Vietnam
VAST	Vietnam
Asea Uninet	EU/L13
Vietnet	EU/L13
ACSA Associazione Cambogia Libri	IT-KB
GTV	IT-VN
Moses Onlus	IT-TH-MY

One more Step
is a project funded by the European Commission

The human society, and Asian continent specifically, have to cope with global changes in a world that is running faster than ever . HEI have a special position in providing scientific knowledge and expertise but primarily in promoting social responsibility and the awareness that common problems may find different and effective solutions if driven by shared consultation and decisions, understanding of local realities, joint +actions. This is briefly the core of the project capacity building and cooperation.
The project aims at rooting in the concerned countries the seed of a sustainable cooperation and growth: by investing in human capital, citizens and workers educated at university level, teachers and experts training in all sectors, to support knowledge based economies and raise the quality of life, to improve understanding and valorization or local resources; so disclosing wider academic opportunities and interaction with the international industrial and HE environment.

Improved capacity, services and tools, enhanced interactions with local economies and stakeholders; new and more interesting perspectives and conditions for alumni at home, jointly with the valorization of tested tools, methodologies, structures and human relations developed before and during the project will foster a steady growth and equip the Consortium to respond to the social, economic and political changes and to serve institutions, individuals and the community in the medium - long term.

Grants Distribution in L13 Countries

Third country	Undergraduates	Masters	Doctorates	Post-doctorates	Staff	TOTAL
Cambodia	2	2	2	1		7
Myanmar	3	2	2			7
Vietnam	8	6	6	5	8	33
Laos	2	2	1	2	3	10
Mongolia	4	4	4	3	4	19
China	2	6	6	3	6	23
Malaysia		2	2	2		6
Indonesia	3	1	2	1	2	9
Thailandia	4	5	6	3	6	24
	28	30	31	20	29	138

One More Step
Erasmus Mundus Action 2

The project will provide mobility grants to Bachelor and Master, PhD, Post doc and staff to improve academic exchanges and knowledge, enhanced partnership capacity shared decision making and selection, exchanges and quality in running cooperation research and international projects.

OMS targets at consolidating enhanced relations with business and industry partners common practices and sustainable procedures and standards for mobility and recognition with slots for internships and lifelong learning schemes.

AMOUNT OF GRANTS

Undergraduate	1000	Eur/month
Master	1000	Eur/month
PhD	1500	Eur/month
Post-doc	1800	Eur/month
Staff	2500	Eur/month

Transparency issues and equal access to the selection procedures will be carefully considered and guaranteed through promotion activities and the established planning and control bodies, such as a multipartner Central Selection Board, the Steering and Evaluation Committees.

European Commission
ERASMUS MUNDUS

SUSTAINABLE DEVELOPMENT
Investing in human capital
International mobility, advanced education and training to enhance sustainable technological development and transfer promoting social responsibility and awareness to respond to the social, economic and political changes, and to serve the community, institutions and individuals.

http:\\www.one-more-step.eu

UNIVERSITY OF TRENTO - Italy

One More Step